

# Region 13 Education Service Center 2017-2018

## SERVICE ABSTRACT

The Texas Student Data System (TSDS) Cooperative is designed to provide in-depth and timely information on critical issues, training, and technical support for school district personnel assigned to TSDS Steward roles.

### Details

#### Education Service Center Region 13 agrees to:

- Provide ongoing oversight, guidance and support to the LEA Stewards as needed
- Manage and provide logistics for Field Coordination Network (consisting of ESC Champions and LEA Stewards)
- Schedule, coordinate, manage agendas, and deliverables for monthly meetings with the Region 13 LEAs for each of the 4 TSDS Component areas as needed
- Provide TSDS Trainer of Trainers (TOTs) sessions in a timely manner as the ESC Champions complete certification courses and receive updates from TEA
- Relay all relative information received from any training sessions attended by ESC TSDS Champions regarding TSDS via email, Project Share or in person to all Region 13 LEA Stewards
- Use follow up strategies with the Region 13 LEA Stewards as appropriate
- Lead or facilitate TSDS Component training for LEA Stewards

#### Each participating school district/charter agrees to:

- Attend each training (TOTs) session to the extent possible
- Identify and maintain personnel that will fulfill the TSDS Steward roles of LEA Data Steward, LEA studentGPS Dashboard Steward, LEA Unique ID Steward and LEA TSDS PEIMS Steward/Coordinator (approximately 40 hours per month between all roles)
- Provide contact information for the district's TSDS Steward roles

Participating school districts and charter schools also agree to disclose personally identifiable information (PII) from student education records in accordance with Family Educational Rights and Privacy Act (FERPA).

According to FERPA regulations, disclosure to school officials with legitimate educational interests is acceptable. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service of function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Region 13 staff in TSDS roles are considered contractors outside of the school who perform an institutional service of function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records.

**Technical Support and On-Site TSDS services:**

TSDS technical support via phone and email is available to coop member districts at no charge. Districts and charters occasionally need qualified TSDS personnel assistance on-site. ESC Region 13 TSDS personnel will work collaboratively with district TSDS coordinators to conduct in-district information sessions for campus and district administrators and TSDS personnel. Subjects of such sessions may include the TSDS aspects of studentGPS Dashboards, the Education Data Warehouse, PEIMS or other TSDS-related issues. On-site visits will be charged at a rate of \$95 per hour.

**Annual fee for district/charter:****TSDS PEIMS Support**

- TOTs Workshop fee: no charge for two persons per LEA Steward role
- Onsite Visit fee: \$95.00 per hour (3 hour minimum)
- Membership fee: \$2,500.00 with a \$1,000 discount for ITCCS and TxEIS clients

**TSDS Core Collections Support**

- ECDS Data Submission is included with PEIMS Support. TEA may add more data submissions to Core Collections in the future. Region 13 will evaluate any new data submissions and may access a \$500 fee to support new submissions.

## Contract Options

Standard Membership

- TOTs Workshop fee. No charge for Two Person per LEA Steward rote
- On Site Fee: \$95.00 per hour (3hours minimum)

Option Total: \$1,500.00

Texas Juvenile Justice Department desires to participate in Region 13 Education Service Center's Contract.

Name of Contact Person: Mary Perez, Phone Number 254-297-5774

  
Signature of TJJD Authorized

3/21/18  
Date

  
Rich Elsasser (Mar 26, 2018)

Signature of Executive Director

\_\_\_\_\_  
Date



# TJJJD - Region 13 ESC 2017-2018 TSDS Contract

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